

**BY-LAWS OF THE MILTON TOWNSHIP REPUBLICAN CENTRAL COMMITTEE**

**ARTICLE I—Name**

The name of this organization shall be “The Milton Township Republican Central Committee.”

**ARTICLE II - Purpose**

The purpose of the Milton Township Republican Central Committee is to promote good government through the selection and election of qualified Republican candidates of the Republican Party.

**ARTICLE III - Membership**

**Section 1.** This organization shall have four (4) classes of members:

A. **Voting Members** - Any person who is elected to the office of Republican Precinct Committeemen in Milton Township and any person who is appointed by the Chairman of the DuPage County Republican Central Committee to be the Republican Precinct Committeeman for a Milton Township precinct in which he or she resides shall be a Voting Member of the Milton Township Republican Central Committee, provided that he or she is not serving a period of censure pursuant to the provisions of Article III, Section 5 of these By-Laws.

B. **Honorary Non-Voting Members** - Unless the following persons qualify as Voting Members of the Milton Township Republican Central Committee, the following persons shall be Honorary Non-Voting Members of this organization:

- i. Any elected Republican officeholder of any Federal, State, County or Township office who resides in Milton Township, and
- ii. Any official of the DuPage County Republican Central Committee who resides in Milton Township.

C. **Loop Members - (Living Outside Of Precinct)** - Any person who is appointed by the Chairman of the DuPage County Republican Central Committee to be a Milton Township Republican Precinct Committeeman for a precinct in which he or she does not reside shall be a Loop Member of this organization and shall have all rights of voting members except those listed below. A Loop Member shall serve for a term equal to the duration of the term of the sitting Chairman of the Milton Township Republican Central Committee or until someone who lives within the precinct is elected or duly appointed pursuant to these By-Laws to become the committeeman for the Loop Member’s precinct, whichever event should occur earlier.

Notwithstanding the Loop Member’s appointment as a Loop Precinct Committeeman, any person who resides in a Loop Member’s precinct may be appointed during the Loop Member’s term to be the Precinct Committeeman for the Loop Member’s precinct as it is the preference of the Milton Township Republican Central Committee to have precinct committeemen who reside within the precinct in which they are appointed as its committeeman. The appointment of a person who resides within a Loop Member’s precinct to be the Precinct Committeeman for that precinct shall thereby automatically terminate the Loop Member’s position as being that of a Loop Precinct Committeeman.

- (1) Loop members cannot vote on candidates for Milton Township Republican Central Committee offices;
- (2) Loop members cannot vote on amendments to the By-Laws of the Milton Township Republican Central Committee;
- (3) Loop members cannot appoint proxies for any meetings;
- (4) Loop members cannot vote when the Milton Township Republican Central Committee is slating a candidate for any statutory office.

D. Assistant Precinct Committeeman – Any Precinct Committeeman who is a Voting Member of this organization may appoint an Assistant Precinct Committeeman provided that the appointee lives in the same precinct as the Committeeman. The appointment shall be effective immediately upon the Voting Member's written notification of such appointment being delivered to the Chairman of the Milton Township Republican Central Committee. Assistant Precinct Committeemen shall not have voting rights. Nor may an Assistant Precinct Committeeman make or second any motion at any meeting of the Milton Township Republican Central Committee.

**Section 2.** Duties of Precinct Committeemen:

A. MANDATORY DUTIES - Every Precinct Committeeman shall:

- i. Inform the Republican voters in his or her precinct of the dates, times and polling places for all Primary and General Elections in which candidates are running for office as Republican Party candidates.
- ii. Distribute campaign literature provided by Republican Party Candidates to the Republican voters in his or her precinct.
- iii. Advise the Republican voters in his or her precinct of the Committeeman's recommended candidates, if any, in any Republican Party Primary Election.
- iv. In any contested election race in which a candidate is running for office as a candidate on the Republican Party ticket, support only the Republican Party candidate, and in any partisan election in which the Republican Party is on the ballot, recommend only Republican Party candidates to the voters in his or her precinct.
- v. Register Republican voters in his or her precinct.
- vi. Recruit three (3) regular and three (3) alternate election judges to serve as such in his or her precinct on all election days.
- vii. Regularly attend meetings of the Milton Township Republican Central Committee.

B. RECOMMENDED ACTIVITIES – Every Precinct Committeeman should exercise his or her best judgment and undertake diligent efforts to:

- i. Advise and attempt to persuade the independent and uncommitted voters in his or her precinct.
- ii. Volunteer to participate in one or more of the standing or ad hoc committees of the Milton Township Republican Central Committee.
- iii. Participate in good-will activities and public relations activities of the Milton Township Republican Central Committee such as the 4<sup>th</sup> of July Parade Float, the County Fair Republican Party Booth, voter registration drives, etc.
- iv. Participate in and attend fundraising activities such as the Milton Township Republican Central Committee's Oktoberfest, and the DuPage County Republican Central Committee's Lincoln Day and Republican Day.
- v. Participate as coordinators and volunteers for Republican Party candidates who are running for elective office.

C. PERMITTED ACTIVITIES – A Precinct Committeeman may inform, distribute literature to and advise Democratic voters in his or her precinct in an effort to foster good will and encourage conversion to Republican Party ideals.

D. PROHIBITED ACTIVITIES – The Milton Township Republican Central Committee is a partisan political organization. In any partisan election in which a candidate is running for office as a Republican Party candidate, members of our organization shall publicly support the Republican Party candidate only. In non-partisan elections our members in their official capacity as members of the Milton Township Republican Central

Committee shall neither support nor oppose any particular candidate. Nor shall our members in their official capacity as members of the Milton Township Republican Central Committee support or oppose any non-partisan referendum. Members of the Milton Township Republican Central Committee are specifically prohibited from engaging in any of the following activities:

- i. Supporting or endorsing any non-Republican candidate in any partisan election.
- ii. Expressly using their title or office to support or oppose any candidate or referendum in any non-partisan issue.
- iii. Impliedly using their title or office to support or oppose any candidate or referendum in any non-partisan election.
- iv. Using the Republican "Elephant" or any other symbol that would imply that the Republican Party or the Milton Township Republican Central Committee either supports or opposes a particular candidate or a particular referendum in any non-partisan election.

**Section 3. Voting Rights.** - Each Voting Member of the Milton Township Central Committee shall be entitled to one vote on any question or issue that is submitted to the membership for vote. If a Voting Member is unable to attend any meeting of the Milton Township Central Committee, he or she may designate by written proxy a registered Republican Party voter who resides in his or her precinct as his or her designee to attend the meeting and to vote in his or her stead. Such written proxy shall be delivered to and filed with the Secretary of the Milton Township Republican Central Committee.

**Section 4. Vacancy** - Any vacancy in the office of Milton Township Republican Party Precinct Committeeman shall be filled in the following manner: An announcement of the vacancy shall be made at the next regular meeting of the Milton Township Republican Central Committee. Anyone who wishes to be appointed to fill the vacancy shall file a written application with either the Chairman of the Milton Township Republican Central Committee or the Chairman of the Policy Committee. The Policy Committee shall personally interview all applicants who are to be submitted to the Voting Members for approval. The Policy Committee shall also distribute to the Voting Members the applications of those persons whom the Policy Committee has determined should be submitted to the Voting Members for approval to fill any announced vacancy. The applications of those persons whom the Policy Committee has determined should be considered for approval shall be delivered to the Voting Members by regular mail or email at least seven (7) days before the date that the vacancy is to be filled. An applicant must receive the approval of a majority of the Voting Members present at the next meeting of the Milton Township Republican Central Committee for appointment as Precinct Committeeman. Any applicant who receives such majority vote of approval shall be recommended to the Chairman of the DuPage County Republican Central Committee for an appointment as Milton Township Republican Party Precinct Committeeman.

**Section 5. Misbehavior and Censure** - Upon petition of not less than five (5) voting members, the chairman shall direct the Policy Committee to convene a special meeting to consider allegations of misbehavior of any committeeman in the fulfillment of his office or as a member of this organization. The Policy Committee shall thereafter within thirty (30) days, meet with the concerned committeeman in relation to the matters charged in the petition, conduct such investigation as it deems necessary and make a report of its findings and recommendations to the Chairman. Upon a finding that the alleged misbehavior has been prejudicial to the best interest of the Republican Party, and upon recommendation of the Policy Committee and the Executive Committee, the Chairman shall issue a letter of censure to the concerned committeeman; provided that no member shall be censured without concurrence of two-thirds of the membership present at any regular or special meeting preceded by fifteen (15) days written notice to all members of the action contemplated.

Any member to whom a letter of censure issues shall be ineligible to participate as a voting member of any meeting or other activity authorized by these By-Laws for a period of one year unless earlier restored to good standing by announcement of the Chairman, or by two-third's vote of the membership present at any meeting.

#### ARTICLE IV - Meetings

**Section 1.** There shall be a minimum of eight (8) regular meetings per year called by the Chairman of the Milton Township Republican Central Committee, with written notice mailed, emailed or delivered by other electronic means to all members at least seven (7) days before each such meeting. Special meetings may be called by the Chairman of the Milton Township Republican Central Committee or by written petition of at least one third (1/3) of the Voting Members of this organization, with written notice mailed, emailed or delivered by other electronic means to all members at least seven (7) days before the date of such special meeting. Notice that is mailed shall be considered effective as of the date of postmark. Notice that is emailed or delivered by other electronic means shall be considered effective as of the date that it is transmitted.

**Section 2.** Quorum - A quorum at all meetings shall consist of the attendance of at least thirty-three and one third percent (33 1/3%) of the Voting Members of the Milton Township Republican Central Committee.

#### ARTICLE V - Officers

**Section 1.** The officers of this organization shall consist of the following: a Chairman, a Vice-Chairman, a Secretary, and a Treasurer. The Executive Committee of this organization shall consist of these four Officers.

**Section 2. Election of Officers** - Officers shall be elected from the Voting membership of the Milton Township Republican Central Committee. Candidates for Office must submit their written declaration of candidacy to the Chairman of the Milton Township Republican Central Committee at least thirty-five (35) days before the election meeting. On even numbered years, there shall be a meeting after the Primary Election on the Wednesday before the County Convention for the election of all Officers for this organization. The Officers of this organization shall be elected by written ballot. Any Officer who according to the Illinois Election Code no longer qualifies as a Precinct Committeeman shall be disqualified as and shall cease to be an Officer of this organization and that office shall thereupon be vacant. The election of Officers of this organization shall be by the entire voting membership of this organization

**Section 3. Term** - The term of office for each officer shall be two (2) years. No individual shall serve more than two (2) consecutive terms as Chairman.

**Section 4. Duties of the Chairman** - The Chairman shall preside at all meetings of this organization, and shall appoint (with the approval of the Voting Members) the Chairmen of all Standing Committees. The Chairman shall be an ex-officio member of all Standing Committees. The Chairman shall represent this organization at meetings of the Executive Committee of the DuPage County Republican Central Committee. If the Chairman is unable to attend any such meetings, the Vice-Chairman of this organization, duly elected or appointed, shall be authorized to attend in the Chairman's place. If the Vice-Chairman is unable to attend such a meeting, either the Secretary or Treasurer of this organization, duly-elected or appointed, shall be authorized to attend in the Chairman's place. Any such person authorized by these By-Laws to represent this organization at a meeting of the Executive Committee of the DuPage County Republican Central Committee shall have full authority to act on behalf of this organization in any matter whatsoever, unless such action is contrary to the provisions of these By-Laws.

**Section 5. Vacancy** - In the event of a vacancy in the Chairmanship, the balance of the Chairman's term shall be filled by the Vice Chairman.

**Section 6. Duties of Vice Chairman**- If the Chairman is unable to preside at any meeting of the Milton Township Republican Central Committee, the Vice Chairman shall be designated to preside in his absence.

The Vice Chairman shall also represent the Milton Township Republican Central Committee at meetings of the Executive Committee of the DuPage County Republican Central Committee when designated to do so by the Milton Township Republican Central Committee Chairman.

**Section 7. Secretary** - The Secretary shall preside at all meetings of this organization where the Chairman and the Vice Chairmen are unable to preside.

The Secretary shall represent the interests of this organization at meetings of the Executive Committee of the

DuPage County Republican Central Committee when designated to do so by the Chairman acting pursuant to Article V, Section 4 of these By-Laws.

The Secretary shall also keep the records and minutes of this organization and shall perform such other duties as are assigned by the Chairman. The Secretary shall be responsible for the preparation of all written ballots for the election of Officers or Committeemen.

No individual shall serve more than three consecutive terms as Secretary.

**Section 8. Treasurer** - The Treasurer shall preside at meetings of this organization where the Chairman, Vice Chairmen and Secretary are unable to preside.

The Treasurer shall represent the interests of this organization at meetings of the Executive Committee of the DuPage County Republican Central Committee when designated to do so by the Chairman acting pursuant to Article V, Section 4 of these By-Laws.

The Treasurer shall also maintain bank accounts in the name of this organization and shall be an ex-officio member of the Ways and Means Committee. Depositories and authorized signatures of the Central Committee's bank accounts must be approved by the Executive Committee. There shall be an annual financial review of the books of this organization by a committee appointed by the Chairman.

No individual shall serve more than three consecutive terms as Treasurer.

**Section 9. Order of Presiding at Meetings** - The order of presiding at meetings of this organization shall be: First, Chairman; Second, the Vice Chairman, Third, Secretary, Fourth, Treasurer, and Fifth, a chairman pro tem elected by members present at the meeting. In the event of a vacancy in any of the offices other than Chairman, the balance of the officer's term shall be filled by nominations from the floor and approval of a majority of the membership in attendance at the next regularly scheduled meeting.

#### ARTICLE VI - Committees

**Section 1. Standing Committees** - There shall be five standing committees of the Milton Township Republican Central Committee. Each Standing Committee shall consist of at least five (5) members selected from the voting membership. The five Standing Committees are set forth in Sections 2 through 6 of this Article VI. The purpose of each Standing Committee is set forth in the following Sections 2 through 6.

**Section 2. Policy Committee** - The Policy Committee shall recommend the policy and procedure of the Milton Township Republican Central Committee. The Policy Committee shall interview, investigate and screen all written applicants for any vacant Republican Party Precinct Committeeman position in Milton Township and any candidate for a Milton Township elected office. The Policy Committee shall also cause to be distributed to the Voting Members those applications of persons whom the Policy Committee recommends for approval to fill any vacant precinct committeeman position. Any such application shall be distributed by regular mail or email to the Voting Members of this organization at least seven (7) days prior to any such vacant position being filled.

**Section 3. Publicity and Public Relations Committee** - The Publicity and Public Relations Committee shall generate publicity for this organization, its events and activities.

**Section 4. Ways and Means Committee** - The Ways and Means Committee shall recommend and with the organization's approval implement the various means and procedures to be used to raise money for organization purposes.

**Section 5. By-Laws Committee** - The By-Laws Committee shall recommend amendments to the By-Laws of this organization. The By-Laws Committee shall consist of all past Chairmen of this organization and one additional member as may be appointed to serve by the Milton Township Republican Central Committee Chairman.

**Section 6. Unincorporated Areas Committee** - The Unincorporated Areas Committee shall coordinate and help bridge the gap between Township and County Republican organizations and shall act as a liaison for the Republican Party to the residents of the unincorporated areas of Milton Township.

**Section 7. Ad Hoc Committees** - The Chairman may appoint such other special committees as he or she deems necessary or desirable.

**Section 8. Committee Members and Tenure** - Standing Committee Chairmen shall serve as such at the pleasure of the Chairman of the Milton Township Republican Central Committee. The terms of office for Standing Committee Chairmen shall terminate upon the election of the next Chairman of the Milton Township Republican Central Committee. Upon the election of the next Chairman of the Milton Township Republican Central Committee, the Chairman shall appoint Standing Committee Chairmen as soon as practicable. All Standing Committee Chairmen appointments must be approved by a majority of the Voting Members of the Milton Township Republican Central Committee. Each Standing Committee Chairman shall appoint individual committee members to serve on his or her committee, except the By-Laws Committee which shall consist of past Chairmen of this organization and one (1) additional member as may be appointed by the Milton Township Republican Central Committee Chairman.

#### **ARTICLE VII - Expenditures**

The officers of this organization may approve any expenditure up to \$1,000.00 which is to be confirmed at the next meeting of the Executive Committee by a majority vote. An expenditure in excess of \$1,000.00 shall be confirmed with a vote of two-thirds (2/3) of the voting members and/or proxies present in favor of the expenditures at the next general membership meeting.

If several expenditures are necessary, such as for an election, they may be offered as several items in one proposal requiring only one vote of approval. Proposed expenditures shall not exceed the funds on hand.

#### **ARTICLE VIII - Amendments**

These By-Laws may be revised, modified, amended, repealed, or temporarily suspended by a vote of two-thirds (2/3) of a duly constituted quorum at any regular or special meeting. Any revision, modification, amendment or repealer shall be adopted only in accordance with these procedures:

A. Any proposed change in the By-Laws must be presented to the membership at least fifty (50) days before the members are asked to vote on the proposed change;

B. Written notice of any proposed change must be mailed to the members at least thirty (30) days before the members are asked to vote on the proposed change;

C. The written notice shall include the text of any proposed change. It shall also include any submitted written arguments in favor of or opposed to the proposed change. Any written arguments must be signed by their author and must be delivered to the Milton Township Republican Central Committee Chairman at least forty (40) days before the members are asked to vote on the proposed change.

D. Any vote to revise, modify, amend or repeal these By-Laws shall be taken by a written ballot.

These By-Laws shall remain in full force and effect until revised, modified, amended or repealed in accordance with the provisions of this Article.

#### **ARTICLE IX – Notices**

Whenever any notice or other writing is required by these By-Laws, such notice may be satisfied by the use of electronic mail or email, provided that the recipient has provided his or her email address to either the Chairman or the Secretary of the Milton Township Republican Central Committee.

#### **ARTICLE X - Replacement of Vacant County Position**

When a position within DuPage County is declared vacant and the majority of the constituency of that position reside in Milton Township, the Milton Township Republican Central Committee shall meet within 14 days of the declaration of vacancy to recommend an individual to fill such vacancy. The recommendation shall be decided at a convention of the Organization by a majority vote of the Organization through a written ballot. The County

Chairman shall not be obligated to appoint the recommended individual, but will consider the recommendation before such appointment is made.

**ARTICLE XI - Replacement of Vacant Township Position**

When a position within Milton Township is declared vacant, the Milton Township Republican Central Committee shall meet within 14 days of the declaration of vacancy to recommend an individual to fill such vacancy. The recommendation shall be decided at a convention of the Organization by a majority vote of the Organization through a written ballot. The Township Board shall not be obligated to appoint the recommended individual, but will consider the recommendation before such appointment is made.

**ARTICLE XII - Parliamentary Authority**

Parliamentary authority of this organization shall be governed by the current edition of Robert's Rules of Order. Two-thirds of the Voting members present and voting at any meeting may suspend Robert's Rules of Order.

Effective Date: March 16, 2004

Approved: January 14, 2004